

Research Assistant - 1 position Department of Cognitive Neurology Parkwood Institute Main - London, ON Full Time Non-Union Posting #: 40910 Posting Date: June 25, 2019 Submission Deadline: July 01, 2019 Julie Neilans, Human Resources

Term position, anticipated to extend until June 14, 2020, subject to the availability of work.

The successful candidate will work under the direction of Dr. Stephen Pasternak in the role of "Research Assistant". This position will assist the Department of Cognitive Neurology located at Parkwood Institute to administer local investigator research projects. There is a broad range of responsibilities required for this position. This includes day-to-day operations of clinical studies including: liaison with patients, physicians and healthcare workers; management of documentation, data entry and review, chart reviews and literature reviews.

This position is a 5 day per week (37.5 hours per week) 1 year contract. This position provides the opportunity to develop selfdriven academic research projects.

## **Essential Qualifications**

- Bachelor's degree in health-related field is preferred
- Requires excellent interpersonal, organizational and planning skills to work effectively in a team and have the ability to deal with confidential matters
- Requires attention to detail and ability to consistently follow protocol
- Excellent verbal and written communication skills in English
- Ability to communicate general and scientific information both verbally and in writing at all levels
- Ability to work independently and make decisions
- Good judgment, initiative, tact and professional attitude in the workplace
- Adaptable, flexible and resourceful
- Ability to multi-task and meet deadlines

## Preferred Qualifications

- Experience working in an academic/research environment
- Training in ICH/GCP guidelines
- Familiarity with LHRI policies and procedures an asset
- Demonstrated ability to work in teams

## Teaching and Research

• St. Joseph's Health Care London through its affiliation with Western University and Fanshawe College is a leading research and teaching hospital. As an employee of St. Joseph's you will be expected to engage in role related teaching and research activities in addition to any of your clinical duties

## Immunization Requirements

- Provide vaccination records or proof of immunity against measles, mumps, rubella and varicella (chicken pox)
- Provide documentation of the Tuberculosis skin testing